

Athletic Travel/Per Diem Policy

1. All travel must be approved by the Principal and Athletic Director.
2. Travel out of state must have special approval by the board of education.
3. The cost of transportation will be based on the board of education approved rate. Bus drivers will be paid \$12/ hour.
4. **School Bus V/s Charter:** Any group travelling more than 75 miles one way will have the option to use a charter bus with the approval of the Principal and Athletic Director. The only other option for teams to use charter buses would be if the boys and girls were traveling out of state together and each team wanted to split the cost. The cost of the charter will be paid out of each teams account. The charter bus would have to submit proof of insurance and be cleared by the board of education.
5. **Airplane V/S Bus:** Any out of state trip that is more than 500 miles, teams will have an option to fly. Payment for tickets would come from the teams account at the school. Team would also have to have special permission from the board of education. The team would be allowed only if they were meeting Title IX requirements and one gender was not being unrepresented. For example, boys' team could not fly to California for a basketball tournament and the girls stay home.
6. **Hotel/Motel:** Teams must stay where there are no exterior doors into the rooms. All places must have a 3 Star rating. Teams cant spend more than \$150.00 per four kids a night.
7. **Meals:** when providing meals for the players they must not exceed \$10 per athlete. This is regardless of location. For overnight trips you can't spend more than \$30 a day per athlete.

Awards and Recognition

1. Each team can use \$200 from their account to buy awards for their banquet.
2. Food for banquet must not exceed \$20 per athlete.
3. Each Team has the option to have their banquet on the school campus or at an off campus site.
4. Any athlete who signs a letter of intent to play in college or is awarded a college scholarship whether it be partial or full will be included in a signing ceremony. The school will furnish refreshments for the ceremony.

Coaches Evaluation

Principal/Athletic Director

1. Pre Season

- a. KHSAA requirements
 - i. Completion of Rules Clinic
 - ii. Sport Safety
 - iii. CPR/First Aid(offered in summer)
 - iv. Accurate Rosters

- b. Annual Coaches Meeting
 - i. District Expectations
 - ii. Program Expectations
 - iii. School Policies

2. In season

- a. Walk Through Observations
 - i. 2-3X throughout season
 - ii. 10-15 minutes
 - iii. Document any areas of concern

3. Post Season

- a. School/Athletic Policies
- b. Player Development
- c. Assistant/Lower Level Coaches
- d. Banquet/Recognition
- e. Facilities/Athletic Coordination

Recommendation for Rehire () Yes, () No

Signature: _____